

**Individual Partnership Agreement with the Karuk Tribe**  
for Individuals collaborating with the Karuk Tribe on culturally sensitive projects.  
Updated 10/10/2014

**As an individual who wishes to pursue a collaborative project or research initiative<sup>1</sup> with the Karuk Tribe – or as a volunteer/assistant participating in the project – I agree to the following minimum requirements:**

*I. The following requirements must be fulfilled before project implementation or data collection can begin.*

- The project lead/researcher and Review Committee must read *the Protocol with Agreement for Intellectual Property Rights of the Karuk Tribe* and *Practicing Pikyav: A Guiding Document for Collaborative Projects and Research Initiatives with the Karuk Tribe* and agree to follow their principles, which include respect for Karuk Traditional Knowledge and Intellectual Property; benefit sharing; and free, prior and informed consent. Project leads must also read *Practical Tips*.  
\_\_\_\_\_ (lead initial)
- Form a Review Committee (RC)<sup>2</sup> – composed of a local mentor/liaison, a Karuk tribal employee, and an experienced researcher/professional (may be modified for senior researchers).  
\_\_\_\_\_ (lead initial)
- Recognize that the Review Committee may request adjustments to the project or ask the project lead/researcher to discontinue work at any time. \_\_\_\_\_ (lead initial)
- Submit a written proposal (up to six pages) that includes an explanation of your consent process and funding sources to the RC for their comments and approval, and an agreement to share co-ownership of products or research findings with the Karuk Tribe in equal portions. \_\_\_\_\_ (lead initial)
- Submit a one-page Data Management Plan to your RC along with copies of any Institutional Review Board (IRB) approvals, or governmental agency equivalent. \_\_\_\_\_ (lead initial)
- Gain approval to conduct the project from Karuk Resources Advisory Board (KRAB). \_\_\_\_\_ (lead initial)
- Obtain the informed consent of all Karuk contributors to this project.  
\_\_\_\_\_ (lead initial)
- Ask your RC if you need to sign a confidentiality agreement with the Karuk Tribe for your project. If needed, this agreement must be signed and kept on file.  
\_\_\_\_\_ (lead initial)

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*II. The following requirements must be fulfilled during the course of the project.*

- Submit a one-page Publications and Communications Plan to your RC and KRAB that establishes what publications and oral presentations are anticipated. \_\_\_\_\_ (lead initial)
- Provide adequate opportunity for the RC and KRAB to review final manuscripts and any other media materials (audiovisuals, photos, websites, etc.) prior to submission for publication. \_\_\_\_\_ (lead initial)
- Provide copies of all final products<sup>3</sup> to the Karuk Department of Natural Resources, and give an oral presentation of results to the KRAB, and formally acknowledge Karuk contributions. \_\_\_\_\_ (lead initial)

*III. The following requirements apply to volunteers or assistants:<sup>4</sup>*

- Read and sign the Karuk Tribe's two-page confidentiality agreement and establish a relationship with a local mentor, in addition to the project lead. \_\_\_\_\_ (assistant initial)

Signed (**Project Lead**) \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Signed (**Assistant**) \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

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Review Committee (RC) signatures:<sup>5</sup>

Signed (**Local Mentor/Liaison**) \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Signed (**Tribal Employee**) \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Signed (**Researcher/Professional**) \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

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<sup>1</sup> This Individual Partnership Agreement applies to non-exempt collaborative projects where the outputs will reach the general public and the project is more long-term in nature. Non-exempt projects typically involve some level of culturally sensitive or protective information. The agreement may apply to initiatives where the project lead is based in an academic institution, governmental agency, or non-academic projects, such as filmmaking or writing initiatives being conducted with and approved by the Karuk Tribe.

<sup>2</sup> Review Committee (RC) members typically include the following: 1) *A Local Mentor/Liaison* who knows the specific project topic, and who lives within Karuk Ancestral Lands and Territory. This may be a tribal member or not, depending on project needs. 2) *An Employee of the Karuk Tribe* who is in a leadership position within the Karuk Department of Natural Resources, the Karuk Tribal Council, or working within other Karuk Tribe programs or governance bodies. 3) *An Experienced Researcher or Professional* who has prior experience successfully working with the Karuk Tribe on collaborative research or projects, which are relevant to the proposed initiative. This requirement may be waived for senior researchers. See *Practicing Pikyav* for more details.

<sup>3</sup> Both print and electronic materials must be provided. The materials you archive with the Karuk Department of Natural Resources should generally reflect the commitments made in your Data Sharing Plan and/or updates to the Plan, which you have made with the Review Committee.

<sup>4</sup> Volunteers and assistants are individuals working under the close supervision of a researcher/project leader, who has already received approval from the KRAB to engage in the specific collaborative project.

<sup>5</sup> If an in-person meeting is not possible to obtain signatures, Review Committee approval can be conveyed in an emailed statement sent to the individual researcher or project lead.